

**POKHARA UNIVERSITY**  
**FACULTY OF MANAGEMENT STUDIES**  
**SCHOOL OF BUSINESS**

**APPLICATION FORM FOR COURSE CONTRACT FACULTY**

Application Registration Number

Date

Attach a recent passport size photo here

*Read and follow carefully all directions. Please type or print in black. Give clear, concise and complete information in each case as required. Candidates are short-listed solely on the basis of information provided here. Use additional sheets if necessary.*

**A. Position Identification**

1. Position Applying for _____	2. Area of Specialization _____	3. School _____
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**B. Personal Identification**

4. Name <i>In English</i> <i>In Nepali</i>	5. Family Name _____ _____	6. First Name _____ _____	7. Middle Name _____ _____	8. Sex ( <i>cross one</i> ) Male <input type="checkbox"/> Female <input type="checkbox"/> [ ] [ ]
9. Date of Birth	In BS: Day _____ Month _____ Year _____		In AD: Day _____ Month _____ Year _____	
10. Nationality _____	11. Citizenship: Number and Issued at _____	12. Civil Status ( <i>cross one</i> ) Married with children [ ] Married [ ] Single [ ] Other [ ]		
13. Father/Mother: Name _____		Occupation _____		
14. Husband/Wife: Name _____		Occupation _____		
15. Address	Permanent Address _____ _____ Tel # _____ E-mail _____		Contact Address _____ _____ Tel # _____ E-mail _____	

**C. Competency Profile**

16. Educational Attainment (start with the most recent one and work backward till intermediate or + 2 degree)

Degree Earned	Division or Grade Obtained	Area of Specialization	Study Program (From – To)	Awarding University or Board	Country

17. Professional Training and Development (Most important and relevant to faculty role)

Course Attended	Year and Net Duration	Providing Institution	Focus Competencies

18. Special Skill and Ability

English Language	Level of proficiency	Excellent [ ]	Very Good [ ]	Good [ ]	Fair [ ]
Relevant Computer Skill	Level of proficiency	Excellent [ ]	Very Good [ ]	Good [ ]	Fair [ ]

**D. Work Experience (recent three with the most recent first)**

19. Current or Last Employer

Organization	Address (with telephone #)	Position Title	Position Level	Tenure (From - To)	Gross Annual Salary	Supervisor

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Summarize your responsibilities in the position and list reasons for leaving or wanting to leave the job:

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**E. Professional Output**

20. Research/ Publication (four important research reports, journal articles, book articles, and books with the recent first)

Title	Authored/ Coauthored	Year Published	Published in/ as	Publisher and Country

21. Professional Association, Contribution and Achievement (summarize the most relevant professional membership, activities, achievements, and awards)

Professional Membership	Professional Activities	Special Services and Contributions	Awards Received

**Declaration**

I hereby affirm that the information I have provided in this application blank is complete and correct to the best of my knowledge. I understand and accept that any wrongful representation, falsification, or omission of information will be the ground for rejection of my application for employment and for immediate dismissal at any point in time if already employed. I authorize for a thorough investigation into the information provided here in connection with this application, if the University deems it necessary.

I have read and affirm as my own the above statement. I hereby apply for employment in Pokhara University. If hired as a faculty, I will comply with all the rules, regulations and conditions of the University.

\_\_\_\_\_  
Applicant's Full Signature

\_\_\_\_\_  
Date

