



**School of Business**  
**Pokhara University**

**COURSE FEEDBACK FORM**

Academic Year									
Term									
Course Number									
Course Title									
Number of Credits									
Type of Course	Foundation		Specialization		Elective				
<b>I.</b>	<b>Information on the Respondent: (Tick (√) Appropriately)</b>								
1.	<b>Percentage of classes attended</b>								
	0-20		20-40		40-60		60-80		80-100
2.	<b>Number of hours per week spent on the course (Other than lecture hours)</b>								
	0-2		2-4		4-6		6-8		8-10
3.	<b>Preparation for the course by the student:</b>								
	(i)	Have done part of this course earlier							
	(ii)	Has adequate prior exposure to the prerequisites							
	(iii)	Had to pickup relevant additional topics through concurrent study							
	(iv)	Have no exposure to the background material							
4.	<b>The expectations for taking the course by the student are:</b>								
	(a)	Enhance by skill base in the area of specializations							
	(b)	Get exposed to a relevant subject							
	(c)	Curiosity							
	(d)	Better Employment Opportunity							
	(e)	Complete Course requirements							
	(f)	To Improve CGPA							

<b>II.</b>	<b>About the Course Information on the Respondent: (Tick (√) Appropriately)</b>																		
<b>Depth of Coverage</b>																			
<b>UG level</b>						<b>Graduate level</b>													
						<b>Advance level</b>													
<b>Standard of test and assignments</b>																			
<b>High</b>						<b>Normal</b>													
						<b>Easy</b>													
			<b>A</b>		<b>B</b>		<b>C</b>		<b>D</b>		<b>E</b>								
Coverage of the syllabus																			
Organisation of the Course																			
Emphasis on fundamentals																			
Emphasis of fundamentals																			
Coverage of modern/advanced topics																			
Availability of text books/study materials																			
Usefulness of tests and assignments																			
Overall rating of the Course																			
What benefit you derived from the course?																			
<b>About the Instructor: Information on the Respondent: (Tick (√) Appropriately)</b>																			
			<b>A</b>		<b>B</b>		<b>C</b>		<b>D</b>		<b>E</b>								
1.	Pace of the Teaching/lecture																		
2.	Comment of the Subject																		
3.	Clarity of expression																		
4.	Level of preparation																		
5.	Level of interaction																		
6.	Accessibility outside the class																		
7.	Others (please specify																		
<b>A: Excellent</b>				<b>B: Very Good</b>				<b>C: Good</b>				<b>D: Satisfactory</b>				<b>E: Poor</b>			

	<p style="text-align: center;"><b>School of Business</b> (Internal Quality Assurance Cell)</p> <p style="text-align: center;"><b>POKHARA UNIVERSITY</b></p>	<p>Please paste passport size photograph in this box</p>
--	---	--

## ALUMNI FEEDBACK FORM

**We shall be thankful and appreciate, if you could spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Department. Your valuable inputs will be of great use to us in improving the quality of our academic programs and to enhance the credibility of the Department/University.**

Name of the Alumni			Phone no. & Email ID	
Degree [√]				
Branch				
Year of Passing		Enrolment No.		

### Professional Details

Name of the Organization	
Designation	
Year of Joining & HR detail	

**Dear Alumni,**

**Please give your overall academic assessment of the Department /University and rate us on the following criteria:**

**1-Unsatisfactory(US), 2- Satisfactory(S), 3- Fair(F), 4- Good(G), 5- Very Good(VG)**

Sr.	Details	VG	G	F	S	US
1	Admission Procedure					
2	Ambience					
3	Infrastructure & Lab facilities					
4	Faculty					
5	Project Guidance					
6	Quality of support material					
7	Training & Placement					
8	Library					
9	Canteen Facilities					
10	Hostel Facilities					
11	Overall Rating of the University					
12	Alumni Association/ Network of Old Friends					

**Please suggest any skills you want our Department should focus on for the grooming of students. All your suggestions are welcome.**

## Suggestions:

Relevance of curriculum in your job:

---

---

---

---

Need any change in curriculum and syllabi?

---

---

---

---

Improvements in teaching and learning Process:

---

---

---

---

What help did you get through your Project work and Industrial Training?

---

---

---

---

Suggestions regarding opening of a new program:

---

---

---

---

Any other suggestion

---

---

Name and Signature

# Student Course Evaluation Questionnaire

## School of Business, Pokhara University



Program \_\_\_\_\_  
 Course Title \_\_\_\_\_ Teacher Name: \_\_\_\_\_  
 Year of Study \_\_\_\_\_ Semester / Trimester: \_\_\_\_\_  
*Please give us your views so that Course quality can be improved. You are encouraged to be frank and constructive in your comments*

### CORE QUESTIONS

Course Content and Organization	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
1. The course objectives were clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The Course workload was manageable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Course was well organized (e.g. timely access to materials, notification of changes, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Comments					

Student Contribution	<input type="checkbox"/> <20%	<input type="checkbox"/> 21-40%	<input type="checkbox"/> 41-60%	<input type="checkbox"/> 61-80%	<input type="checkbox"/> >81%
	Strongly Agree	Agree	uncertain	Disagree	Strongly Disagree
5. Approximate level of your own attendance during the whole Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. I participated actively in the Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. I think I have made progress in this Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Comments					

Learning Environment and Teaching Methods	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
9. I think the Course was well structured to achieve the learning outcomes (there was a good balance of lectures, tutorials, practical etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. The learning and teaching methods encouraged participation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The overall environment in the class was conducive to learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Classrooms were satisfactory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Comments					

--

<b>Learning Resources</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
14. Learning materials (Lesson Plans, Course Notes etc.) were relevant and useful.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Recommended reading Books etc. were relevant and appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. The provision of learning resources in the library was adequate and appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. The provision of learning resources on the Web was adequate and appropriate ( if relevant)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18 Comments					

<b>Quality of Delivery</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
19. The Course stimulated my interest and thought on the subject area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. The pace of the Course was appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Ideas and concepts were presented clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Comments					

<b>Assessment</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
23. The method of assessment were reasonable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Feedback on assessment was timely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Feedback on assessment was helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Comments					

### Additional Core Questions

<b>Instructor / Teaching Assistant Evaluation</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
27. I understood the lectures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. The material was well organized and presented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. The instructor was responsive to student needs and problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Had the instructor been regular throughout the course?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Tutorial</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
30. The material in the tutorials was useful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. I was happy with the amount of work needed for tutorials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. The tutor dealt effectively with my problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Practical</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Uncertain</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
33. The material in the practicals was useful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. The demonstrators dealt effectively with my problems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Overall Evaluation</b>
35. The best features of the Course were:
36. The Course could have been improved by:

<b>Equal Opportunities Monitoring (Optional)</b>
The University does not tolerate discrimination on any irrelevant distinction (e.g. race, age, gender) and is committed to work with diversity in a wholly positive way. Please indicate below anything in relation to this Course which may run counter to this objective:

<b>Demographic Information: (Optional)</b>			
38. Full/part time study:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	
39. Do you consider yourself to be disabled:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
40. Domicile:			
41. Gender:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
42. Age Group:	less than 22 <input type="checkbox"/>	22-29 <input type="checkbox"/>	over 29 <input type="checkbox"/>
43. Campus:	Distance Learning/ Collaborative <input type="checkbox"/>		



**School of Business**  
**Pokhara University**

**Student's Feedback Form (Curriculum)**

**Program:** \_\_\_\_\_

**Semester/Trimester:** \_\_\_\_\_

**Course:** \_\_\_\_\_

*Please tick mark the correct alternative.*

S.N.	Questions	Exc.	Good	Avg	Poor
1	Depth of syllabus content is				
2	Whether syllabus is carrier oriented?				
3	Interest generated by Teacher regarding syllabus is?				
4	How do you rate the sequence of units in the syllabus?				
5	Rate the size of syllabus in terms of load on the student?				
6	How do you rate the objectives stated and relevance to the course content?				
7	The internal evaluation system as it exists regarding syllabus is?				
8	What is your opinion about library holdings for the syllabus of your course?				
9	Any Suggestions:				